



# Ontario Horticultural Association Special Project Reporting Form

## Ontario Horticultural Association Special Project Grants

To assist the Societies, in good standing, in meeting the objectives of the Ontario Horticultural Association, the Board will provide a SPECIAL PROJECT grant for eight (8) projects a year to a maximum of \$500 each per project.

**Reporting Requirements:** Successful Special Project Grant applicants will be required to submit itemized original receipts, this completed project reporting form and photos to the Awards Coordinator for reimbursement before December 31st of the next year. For example, a grant awarded in 2018 must have its completed report with receipts and photos submitted by December 31st of 2019. Otherwise the OHA will assume that the Special Project Grant has not been completed and the grant monies will be cancelled. NO funds will be released without itemized receipts.

**Horticultural Society:** \_\_\_\_\_ **District:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Location of Project:** \_\_\_\_\_

**When was the project completed?:** \_\_\_\_\_

**Provide a short description of your project:** \_\_\_\_\_

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*Keeping Ontario Beautiful*



How did you choose the plant material involved? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you include a source for watering? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did your community participate in the project? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have a maintenance plan in place? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Society Member (Individual Submitting Report) Signature: \_\_\_\_\_

Society Member (Individual Submitting Report) Contact Phone Number: \_\_\_\_\_

District Director's Signature: \_\_\_\_\_

Please submit to:

Sharlene Desjardins, Awards Coordinator, Ontario Horticultural Association  
P.O Box 2123, Deep River, ON K0J 1P0  
Email: [awards@gardenontario.org](mailto:awards@gardenontario.org) Phone: 613-584-1748