

Scholarship Reference Guidelines your Society/Club may find useful

Purpose: To assist in furthering a horticultural career for a post-secondary school graduate.

The Society's mandate is to ensure a healthy future for the horticultural industry, through financial support with this scholarship and to encourage the student to learn of the importance of horticulture. The Society's educational events can also benefit the candidate. The Society's hope is for a long-term membership and relationship with the successful candidate.

A scholarship in the amount of [\$1000 *or enter amount*] is available for a student entering a full-time horticultural program at an accredited college or university.

Criteria:

1. Scholarships are available only to high school graduates from an Ontario high school attending an Ontario post-secondary institution and showing proof of residence within the geographical area of (_____ Horticultural Society). Special consideration may be given if a candidate's school is within the geographical region but residence is now outside the boundary of _____.
2. No age limit for the candidate.
3. The course must be for an accredited post-secondary program that runs for more than one year in duration i.e., apprenticeship, diploma, degree etc.
4. Recognition of a different course of study such as environmental or agricultural science programs, horticultural therapy, etc. may be granted.
5. Demonstrate leadership skills, e.g., 4H, youth group, public service, etc. Allowances will be given for the students' mandatory 40 hours of community service.
6. Candidate must submit an essay (250-500 words) detailing past, current, and desired future ambitions in horticulture, community involvement, affiliations and why the applicant should receive this scholarship.
7. Candidate is to include their updated high school transcript with the application form that follows
8. Application deadline is May 1 of each year, for the upcoming academic year.

Selection Process and Scoring:

1. Secondary schools in _____ geographic area will be advised of the program through their counselling department with this scholarship being listed as available to students.
2. A Scholarship recipient will be selected by the Society coordinator of the program unless a special committee is assigned.
3. Selection will be based on specific criteria as listed in the scholarship.
4. Points (1 to 10) will be awarded in the following areas: Academic, Leadership, Community, Affiliations, Service Hours, and the essay for a total of 60 points.
5. Final approval will be done by the current Society Executive Board.
6. Applicant will receive scholarship results via a phone call and formally by mail or email in June.
7. Recipient will not be awarded the scholarship in consecutive years unless approved by the Society Board. Payment may be in a lump sum or installments at the discretion of the Society.
8. The Scholarship will be awarded at the beginning of the fall semester and presented at the September Society meeting. It will be credited to the student's university/college account. The student will be asked to attend the September Society meeting for a photo and formal presentation (optional).
9. The Candidate will be given a free two-year membership to the Society, and will agree to return as a guest speaker for two years, to provide a presentation at the Society's general meeting either in person or virtually. Topics could be an update on their progress in the student's accredited horticultural course or on any specific horticultural topic of their choosing.
10. The recipient must report any changes of their status of study to the Society by email to _____.
11. If a student transfers out of the Department of Horticulture, a portion of the scholarship award will be rescinded.

**Scholarship Application Form
for
*[Name of Society]***

Date:

Name of Applicant:

Full Address:

Telephone:

e-mail address:

Name of your High School:

High School Councillor's
name, phone number and
/or email address:

1. Applicant should attach information about the criteria for which they qualify and their school transcripts.
2. Attach the essay and include your name on the essay.