



## **Student Guide & Application Form for The Dr. Raymond E. Ives Horticultural Awards Committee Fund**

***The Dr. Raymond E. Ives Horticultural Awards Committee Fund was founded by District 16 in 1976 to honour Dr. Raymond E. Ives of Stayner, a family physician and noted local horticulturalist.***

The Dr. Ives Fund is designed to assist up to five (5) Simcoe County students yearly, who are entering, or continuing post-secondary education in Horticulture, Environmental Studies, Forestry, Arboriculture or a related field.

The intent of the Awards is to defray the cost of books and tuition at the start of the school semester.

To assist the Dr. Ives Committee in determining who qualifies and most deserving of the Award, please fill in the attached Application Form (saving it before and after filling it in) and provide supporting information as follows:

### **First Time Applicants:**

1. Write an Introduction Letter of approximately 500 words containing:
  - a) An overview of your chosen course of study;
  - b) Career goals in pursuing this course of study;
  - c) Volunteer and/or community activities in support of horticulture or environmental awareness in your community;
  - d) Social recognitions awarded through school or community involvement;
  - e) Related work experience.
2. Provide a copy of your acceptance letter from the Office of the Registrar of the post-secondary school;
3. Provide your post-secondary school year Course Outline;
4. Provide a Transcript of your secondary school marks.

### **Second and Subsequent Year Applicants:**

1. Write a letter of approximately 500 words describing your previous year of study and the courses that you took relating them to your career goals and horticulture and environmental awareness in yourself and in your home community;
2. Provide your Course Outline for the coming year;
3. Provide a Transcript of your marks from the previous year.

Email your application package and supporting information in PDF format **between August 20th and September 20th of the calender year** with the subject: Dr. Ives Application - Attention Dr. Ives Committee to: gardenontarioD16@gmail.com

The Dr. Ives Committee will be in touch with you to confirm receipt of your application and notify you of the progress of your application. Should you not hear from the Dr. Ives Committee within 1 week of submission, then please contact Barbara Collinson, Dr. Ives Committee Chair at collingwoodgardenclub2015@gmail.co



**Dr. Raymond E. Ives Horticultural Awards Fund**  
**Application Form**  
**Ontario Horticultural Association District 16 – Simcoe County**

Date of Application	(select date from drop down)
Name of Applicant	
Mailing Address	
Date of Birth	(select date from drop down)
Name of Secondary School Attended	
Name of Post-Secondary School	
Post-Secondary School Address	
Post-Secondary School Program Name	
Total Length of Program	
What credentials will you be Awarded on Successful Completion of this program	Degree                  Diploma                  Certificate
Program Start Date	(select date from drop down)
This is my first time applying for this Award	Yes                  No
<b>If this is your first time applying for this Award</b> please attach copies of the following documents in PDF form to this Application: (for contents of Introductory Letter, please refer to attached Student Guide)	Introductory Letter  Acceptance letter from the Office of the Registrar of the Post Secondary Institution  Copy of the Course outline  Transcript of Previous Marks
<b>If this is your second or subsequent time applying for this Award</b> , please attach the copies of the following documents in PDF form to this Application: (for contents of Introductory Letter, please refer to attached Student Guide)	Introductory Letter  Course outline for the Coming Year  Transcript of your Marks from the previous year
<b>If I am successful in receiving this Award, I agree to having my name and picture shared with the members of D16 Horticultural Societies at the D16 AGM held in the Spring of the following year</b>	Yes                  No

Signature: