

Nobleton & King City GARDEN CLUB

AWARDS COMMITTEE

- Attend and participate at the Society's Board Meetings scheduled throughout the year.
- Keep track of the Member's volunteer hours. In January contact the Volunteer Coordinator (Jules MF) for the yearly tally.
- Keep track of the Members' Membership date. The Membership Secretary should have these on hand. Contact Membership Secretary to update your list of Members and the year they join the Club.
- Order Pins and Certificates when appropriate. These are to be awarded to our Members. As we get caught up with the awards, we can spread over our General Meetings the remittance of the pins.
- Compose a small blurb that will go along with awarding of pin or plaques or certificates.
- Maintain open communication with Board Executive as to who deserves awards.
- Regularly update the President and Board at Board Meetings of findings.
- Refer to the Yellow Awards OHA booklet for descriptions of Awards.

Rev. March 24/2020